November 22, 2016

Dear Sir or Madam;

Enclosed is the information package with regard to the $2,000.00 scholarship once again being offered to eligible students by my organization, The Fairways Garden Club of Lakewood, NJ. The application submission deadline for this scholarship is April 30, 2017. Applicants must be legal residents of the State of New Jersey.

This grant is to be awarded to one college student majoring in the study of one or more of the following educational disciplines: Agronomy, Botany, Environmental Science, Conservation, City Planning, Floriculture, Horticulture, Land Management, Plant Pathology or other related fields of study.

We would appreciate you making known the availability of this scholarship and providing the enclosed application information to interested and qualified students. If you or an applicant has any questions, please e-mail me at joansieo@yahoo.com. I will do my best to respond to all questions within one business day of receiving the question.

Thank you for your attention to this matter.

Sincerely,

[Signature]

Joan O'Donnell, Coordinator
Scholarship Committee

cc: Adrienne Langan, President
The Fairways Garden Club
Attachments for 2017 Scholarship Grant Application

ALL of the documents listed MUST be submitted as part of this application:

1. “Scholarship Grant Application Form” (attached)

2. “Financial Information” Form (attached)

3. Most recent official transcript of grades in a sealed envelope from the Registrar’s Office.

4. Personal letter by applicant discussing career goals, personal background, personal commitment to chosen field of study and a general discussion on financial need.

5. A list of college extra-curricular activities

6. A list of college academic honors received to date

7. Three (3) letters of recommendation which include a discussion by the letter writer of the student’s academic achievements to date, personal character, and any work-related experiences. Recommendations must be in a sealed envelope with a signature written through the seal on the envelope by the person writing the reference.

8. Please place all the application documents listed above in a pocket folder with the applicant’s name clearly printed on the front of the cover. Please submit that folder and its contents in a large manila mailing envelope to:

   Joan O’Donnell
   21 Strawberry Lane
   Lakewood, NJ 08701
2017 Scholarship Grant Financial Information Form

Financial need is one of the determining factors used to award scholarships. Therefore, it is necessary that we receive the following financial information requested. All your information will be held in the strictest confidence, and will be viewed only by the Scholarship Committee of The Fairways Garden Club.

**Anticipated Financial Resources**

- [ ] From parents or relatives
- [ ] From your personal savings
- [ ] From income during school year
- [ ] Loans
- [ ] Grants / Scholarships (Not including this award)
- [ ] Other (Please explain)

**Projected Annual Expenses**

- [ ] Tuition and Fees
- [ ] Housing
- [ ] Board
- [ ] Books and Supplies
- [ ] Clothing
- [ ] Transportation
- [ ] Other Personal Expenses

**TOTAL FUNDS AVAILABLE**

**TOTAL EXPENSES**

________________________  __________________________
Student Signature                      Date
The Fairways Garden Club
Lakewood, NJ

2017 Scholarship Grant Application Form

Full Name ___________________________ Date of Birth: ___/___/_____

Gender:  ___ Female  ___ Male  Marital Status: ___ Married  ___ Not Married

If you are the parent or legal guardian of children, please indicate the number of
children for whom you are responsible:  #____

Your home address: _______________________________________________________

Your school address (if different than your home address): _______________________

Phone #: ___________________ e-mail: _____________________________

Cell Phone:___________________ Social Security #: _______/_____/_____

Current College or University: _____________________________________________

Department name of your major field of study: ________________________________

Name of your Academic Major as noted in your college or university course catalogue:
_____________________________________________________________________

Status:  ___ Freshman  ___ Sophomore  ___ Junior  ___ Senior  ___ Graduate Student

Current GPA:_____ Anticipated graduation year:_____ Degree:________________

Colleges previously attended: ______________________________________________

Dates of Attendance: _____ to _____ Prior GPA _____ Degree:________________

Occupation objective after graduation: ______________________________________

_____________________________________________________________________

_____________________________________________________________________
2017 Scholarship Application Guidelines

1. Applicant must be a legal resident of the State of New Jersey.

2. Applicant may attend an accredited college or university of his or her choice, in or out of the State of New Jersey.

3. Applicant **MUST** major in one or more of the following education disciplines: Agronomy, Botany, City Planning, Conservation, Environmental Science, Floriculture, Horticulture, Land Management, Plant Pathology or other related fields of study.

4. A $2,000.00 scholarship will be awarded.

5. If the student changes to a major outside the above required education disciplines, or discontinues classes during the school year, the balance of the grant funds must be returned to *The Fairways Garden Club*.

6. After the scholarship grant has been disbursed to the Financial Aid Office of the student’s college or university, it may NOT be transferred to another college or university to which the student might matriculate.

7. As long as the student maintains at least an academic standing of “B” average or better (3.09 on a 4.0 scale), and the need is still apparent, prior winners of this scholarship may apply again in subsequent years of receiving this scholarship previously.

8. The deadline for application submission is April 30, 2017. By that date we should have received the seven elements of the application which have been listed in the “Attachments for Scholarship Application” included in this package.

9. Mail completed application package so as to arrive by the deadline date to:

   **Joan O’Donnell**  
   **21 Strawberry Lane**  
   **Lakewood, NJ  08701**